

***HEALTHCARE FINANCIAL MANAGEMENT ASSOCIATION  
NEW JERSEY CHAPTER***

**Policy: A01**

**Title: Certified Member Discount Policy**

**Date Approved by the Board of Directors: August 12, 2008**

**Last Reviewed: July 1, 2008**

**Most Recent Revision: July 1, 2008**

**Effective Date: August 12, 2008**

**Policy:** The Board wishes to encourage HFMA certification and to recognize those HFMA members that have achieved certification through the offering of registration discounts to certain HFMA-sponsored events. In addition, the Board recognizes that certain members of the New Jersey HFMA Chapter have achieved certification status in other professional organizations which are complimentary to the HFMA and that, in specific defined circumstances, the registration discount extended to HFMA-certified members should be extended to those certified by other organizations. The actual discount amount will be defined in the Chapter's member Recognition Policy.

**Purpose:** The purpose of this policy is to define when a reduced registration fee is applicable for HFMA-certified members, as well as HFMA members certified by other organizations, for those HFMA events for which a reduced fee is offered to HFMA-certified members.

**Procedure:**

A. The discounted certification registration rate will apply to those individuals that qualify in accordance with the following:

1. A current member of an HFMA chapter at the time of the event for which a discounted registration is sought with all requirements for HFMA chapter membership having been met.

and

Currently certified by the HFMA as a Fellow of the Healthcare Financial Management Association (FHFMA) or a Certified Healthcare Financial Professional (CHFP), having met all of the requirements for certification and maintenance of certified status.

or

2. Currently a certified member of an organization that is cosponsoring, with the New Jersey HFMA, the event for which a discounted registration fee is being offered.
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- B. Upon the request of the New Jersey HFMA, the certified member shall provide proof of current certification status from the qualifying organization. The acceptability of the documentation provided shall be the sole discretion of the New Jersey HFMA.
  - C. Requests for the certification discount for circumstances other than those identified within this policy shall be presented to the Board for consideration. The Board reserves the right to grant certification discounts for circumstances other than those identified within this policy on an individual event basis.
  - D. Event registration forms will specify the valid certifying organizations qualifying for the certification discount.

**Definitions: Certified Member** - A current member of the certifying organization having met all of the requirements for having obtained *and* maintained the certification in accordance with the requirements of the recognized certifying organization.