

***HEALTHCARE FINANCIAL MANAGEMENT ASSOCIATION
NEW JERSEY CHAPTER***

Policy: A02

Title: Discounts for Unemployed Constituents

Date Approved by the Board of Directors: August 14, 2012

Last Reviewed: November 19, 2013

Most Recent Revision: November 19, 2013

Effective Date: August 14, 2012

Policy: The Board of Directors will waive the registration fees for one (1) Chapter sponsored educational event per year for unemployed members who meet the definition of “unemployed”. For purposes of this policy, the referenced discount may be applied towards a single day registration to the multi-day NJ Institute. If the member desires to register to attend the full NJ Institute, the student level registration fee will be applied.

Purpose: This procedure is intended to ensure that those members who are unemployed are provided consistent access to Chapter sponsored educational events.

Procedure: In the event that an unemployed Chapter member approaches a Board member for a waiver of a registration fee for a Chapter sponsored educational event, the Board will honor this request and offer one free educational session per year. Board members may offer this to any member who is unemployed.

The President of the Board and Chapter Administrator must be notified by the Board member of any agreed upon discount arrangements.

Should the member become employed prior to the meeting/event date, the full rate must then be paid. This must be communicated to the person at the time the discount is offered. All discounts must be offered prior to the date of the Chapter sponsored event.

Definitions: **Unemployed** – Not employed or contracted to perform work by an organization, healthcare related or otherwise.